

MARCH 10 – MEETING 10  
VOLUME 28

The Ross County Board of Commissioners met on this day, March 10, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioners James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the March 3, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
VOCA	Modern Office Methods, Inc.	287.44	Planning Commission	Amazon Capital Services	31.74	Commissioners	Bobcat Enterprises Inc	495.03
VOCA	Office City Express	114.65	Planning Commission	Westside Media	30	Commissioners	State Electric Supply, Inc.	50.88
Veterans Service Commission	South Central Power Company	300	Juvenile Court	King, Kristen	1020	Clerk of Courts	Printex Printing	1800
Veterans Service Commission	South Central Power Company	300	Juvenile Court	King, Kristen	707.21	Building Department	Amazon Capital Services	119.99
Veterans Service Commission	Save-A-Lot	5672.45	Juvenile Court	Glacier Mountain Bottled Water	23.5	Building Department	Amazon Capital Services	12.44
Veterans Service Commission	T-Mobile USA Inc	72.66	Juvenile Court	Project Bad Apple	4500	Building Department	Quill Corporation	186.05
Veterans Service Commission	NACVSO	50	Juvenile Court	Intrinsic Interventions, Inc	1582.75	Building Department	OHIO BUILDING OFFICIALS ASSOCIATION	25
Veterans Service Commission	ComDoc, Inc.	43.21	Engineer	John Deere Financial	2402	Building Department	OHIO BUILDING OFFICIALS ASSOCIATION	25
Veterans Service Commission	Ware Funeral Home	995	Engineer	T-Mobile USA Inc	241.61	Building Department	Treasurer, State of Ohio/BBS	2.55
Veterans Service Commission	Ford, Gene	375	Engineer	Scioto Shoe Mart	107.98	Building Department	Treasurer, State of Ohio/BBS	656.65
Veterans Service Commission	Ohio State Association of Veterinarians	375	Engineer	Rush Truck Centers of Ohio	5571.83	Building Department	City of Chillicothe Building Department	682.84
Treasurer	Ross County Recorder	2757	Engineer	Ohio Machinery Co	243.82	Building Department	City of Chillicothe Building Department	100.9
Sheriff	AT&T Mobility	2756.52	Engineer	Ohio AFSCME Care Plan	472.5	Building Department	Shelley, Joshua	9212.5
Sheriff	Wex Bank	1238.09	Engineer	Office City Express	22.2	Board of Elections	Pinney Bowes	5000
Sheriff	Glo Fiber	201.02	Engineer	Noble Plumbing & Heating	317	Board of Elections	Ross Pike Co. Education Services	70
Sheriff	Glo Fiber	79.95	Engineer	MD Solutions	32391	Board of Elections	Office City Express	108.16
Sheriff	Jonina Johnson	123	Engineer	Mastermind Systems, LLC	1475	Board of Elections	Office City Express	29.68
Sheriff	Welch, David Michael	492	Engineer	Lucas Tool Sales, LLC	185	Board of Elections	US Bank Equipment Finance	242.25
Sheriff	JAMES ELIASON	8.17	Engineer	Lowe's	188.44	Board of Elections	Office City Express	54.61
Sheriff	Ratcliff, Roger	136.3	Engineer	Jack's Tire & Auto Center, Inc.	2757.23	Board of Elections	Printex Printing	90
Sheriff	Escamilla, Vanessa	280	Engineer	Harper's Garage	473.97	Automatic Data Processing Business	VC3 INC	2444
Sheriff	Superior Uniform Sales, Inc	109.73	Engineer	Harper's Garage	151.03	Automatic Data Processing Business	Glo Fiber	1993.04
Sheriff	MobileXUSA	345	Engineer	Fastenal Company	45.95	Automatic Data Processing Business	Dell Marketing L.P.	79.87
Sheriff	Charm-Tex, Inc.	86.7	Engineer	Do It Right Cleaning Service, LLC	600	Automatic Data Processing Business	Westside Media	422.75
Sheriff	MOBILEXUSA	1685	Engineer	Cintas Corporation # 530	423.68	Automatic Data Processing Business	Dell Marketing L.P.	1585.09
Sheriff	DTB Distributors, Inc.	92.17	Engineer	Advanced Hydraulics and Hose	2846.54	Automatic Data Processing Business	Dell Inc.	3071.62
Sheriff	DTB Distributors, Inc.	737.04	Engineer	Ace Truck Body, Inc.	3717.8	Auditor	O'Leary Law Office, LLC	360
Sheriff	DTB Distributors, Inc.	672.45	Emergency Management	Amazon Capital Services	265.25	Auditor	Chillicothe Utilities Dept.	499.63
Sheriff	Jim Shorkey Auto Group	94819.14	Emergency Management	Mark Thompson	32	Auditor	First Communications, LLC	29.65
Sheriff	Detillion Fence Co., Inc.	325	Emergency Management	Lowe's	81.47	Auditor	Ross Co. Water Company	135.06
Ross County Court System	Charter Communications	153.98	Emergency Management	US Bank NA	136	Auditor	CNBLAW, LLC	125
Ross County Court System	Glo Fiber	1426.36	Dog Warden	Covetrus North America	657.52	Auditor	Fried, Claire R. Attorney At Law	750
Ross County Court System	Westside Media	48.75	Dog Warden	Wex Bank	1473.13	Auditor	Benson, Melinda J	187.5
Ross County Court System	CDW Government, Inc.	589.99	Coroner	Haller Funeral Home, LLC	775	Auditor	Barrington, James E.	1177.5
Ross County Court System	ALLIED UNIVERSAL ELECTRIC	179.2	Common Pleas Court #2	LF Spanish Language Services	1400	Auditor	Rutherford, Chase Colin	225
Ross County Court System	ALLIED UNIVERSAL ELECTRIC	242.48	Common Pleas Court #2	Schutt, Adelina	1200	Auditor	Rutherford, Chase Colin	225
Ross County Court System	Thomson Reuters - West	317.98	Common Pleas Court #1	The Water Express	13.25	Auditor	Rutherford, Chase Colin	427.5
Ross County Court System	Lexis-Nexis	429	Common Pleas Court #1	Brittany Jadwin	39	Auditor	Rutherford, Chase Colin	300
Ross County Court System	Pike Co. Recovery Council	250.61	Common Pleas Court #1	Ashley Zuefle	41.65	Auditor	Rutherford, Chase Colin	300
Recorder	Glacier Mountain Bottled Water	34.25	Commissioners	Wex Bank	658.15	Auditor	Rutherford, Chase Colin	277.5
Prosecuting Attorney	Axia Technology Partners, LLC	2610	Commissioners	Waste Management of Ohio	1149.45	Auditor	Rutherford, Chase Colin	1432.5
Prosecuting Attorney	Gordon Flesch Co, Inc.	279.5	Commissioners	Waste Management of Ohio	258.7	Auditor	Berry, Jennifer	114
Prosecuting Attorney	Lexis-Nexis	723	Commissioners	Waste Management of Ohio	486.48	Auditor	Google, Inc.	2143.7
Prosecuting Attorney	Gordon Flesch Co, Inc.	378.57	Commissioners	Central Center Hardware	90.22	Auditor	Fairfield Computer Services, LLC	165
Probate Court	Southern Ohio Shredding LLC	537.53	Commissioners	Ross Co. Water Company	26.54	Auditor	Ross County Humane Society	10000
Planning Commission	Choice One Engineering Corp	11340	Commissioners	Ross Co. Water Company	27.64	Auditor	Printex Printing	229
Planning Commission	Choice One Engineering Corp	18190	Commissioners	Ross Co. Water Company	26.54	Auditor	Treasurer, State of Ohio	1822.37
Planning Commission	WALLACE & PANCHER INC.	53000	Commissioners	Lowe's	578.43	Auditor	Office of the Ohio Public Defender	1389
Planning Commission	ORCHARD, HILTZ & MCCLIME	39652	Commissioners	Sherwin Williams Company	141.03	Auditor	CEBCO	1074340.28
Planning Commission	Schooley Caldwell Associates	31354	Commissioners	Glo Fiber	76.59	Adult Probation	Wex Bank	38.56
Planning Commission	HARDLINES DESIGN COMPANY	48313.95	Commissioners	Southern Ohio Shredding LLC	417	Adult Probation	The Water Express	59.2
Planning Commission	Amazon Capital Services	5.06	Commissioners	Setterlin Building Company	135812.38			
				American Electric Power	36.21			
								\$1,659,335.16

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated February 24, 2025 through March 10, 2025, in the amount of \$4,196.41 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, \$6,372.72 be appropriated from General Fund into account code 100-21-00-7551 Toxicology, per a request of March 10, 2025 from the Ross County Coroner.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$141,832.00 be appropriated from General Fund into account code 100-010-00-7948 Transfer to Airport, per a request of March 3, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, \$5,000.00 be appropriated from General Fund into account code 100-07-00-7103 Contract Services, per a request of March 10, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$45,558.00 be appropriated from General Fund into account codes 100-16-00-7200 Equipment (\$15,000.00 from county) and from account code 100-16-00-7200 (\$30,558.00 from insurance reimb.), per a request of March 10, 2025 from the Ross County Court Administrator.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, \$107,163.00 be appropriated from General Fund into account codes 100-26-00-7103 Contract Services (\$87,163.00), account code 100-26-00-7150 Supplies (\$10,000.00) and account code 100-26-00-7147 (\$10,000.00), per a request of March 10, 2025 from the Ross County Board of Elections.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$750,000.00 be appropriated from VA Restoration Fund into account code 558-01-01-7204 Contract Projects, per a request of March 10, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Glass seconded, to transfer \$15,750.00 from account codes 420-20-18-7013 Workers Comp (\$441.32), account code 420-20-18-7103 Contract Services (\$4,308.68), account code 420-20-18-7150 Supplies (\$8,000.00) and account code 420-20-18-7550 Other Expenses (\$3,000.00) into account code 420-20-18-7200 Equipment, per a request March 10, 2025 from the Ross County Court Administrator.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**ASSET DISPOSAL**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Probate Court for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
2	Monitors	13924, 15245	Surplus Property
1	Printer	17537	Surplus Property
2	Switch	51017AD, OA01DC	Surplus Property
3	Optiplex	Q20075220772, 3CQ1201-DMJ 3CD4210FM2	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER INVOICE**

Mr. Lowe moved, Mr. Glass seconded, to approve the invoice from South Central Ohio Regional Juvenile Detention Center for services rendered in the month of February at a cost of \$50,977.21.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**OHIO DEPARTMENT OF DEVELOPMENT SECURITY ROLE ASSIGNMENT FORM**

Mr. Glass moved, Mr. Lowe seconded, to sign the Ohio Department of Development Security Role Assignment Form allowing access to OCEAN and update the new Commissioners President.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**PROFESSIONAL SERVICES CONTRACTS J L UHRIG - GASB 34 REPORTING - CASH BASIS**

Mr. Lowe moved, Mr. Glass seconded, to enter into an engagement for professional services by and between J. L. Uhrig and Associates, Inc. and Ross County for the purpose of providing professional services relative to the compilation of the cash basis annual financial report for each of the years ended December 31, 2024 through December 31, 2026, for the outside agencies of the County, not to exceed \$2,100.00 of each contract year.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**PROFESSIONAL SERVICES CONTRACTS J L UHRIG COMPILATION ENGAGEMENT**

Mr. Glass moved, Mr. Lowe seconded, to enter into an engagement for professional services by and between J. L. Uhrig and Associates Inc. and the Ross County, Ohio for the purpose of providing professional services relative to the compilation of the County's annual financial report for the years ended December 31, 2024, 2025 and 2026 in accordance with generally accepted accounting principles (GAAP) and GASB Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis -for State and Local Governments", not to exceed \$28,400.00 for each contract year.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**AMENDMENT TO OWNER ENGINEER AGREEMENT COMPREHENSIVE PLAN AMERICAN STRUCTURE POINT**

Mr. Lowe moved, Mr. Glass seconded, to amend the Policy Recommendations for the comprehensive plan to read (the consultant shall produce policy recommendation to achieve plan goals based on public input, findings of the plan and the needs of partner township(s) and the county.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**COMPENSATION AGREEMENT PICKAWAY ROSS VOCATIONAL SCHOOL DISTRICT KENWORTH TRUCK COMPANY**

Mr. Glass moved, Mr. Lowe seconded, to enter into a compensation agreement by and between the Pickaway-Ross Joint Vocational School District Board of Education, Kenworth Truck Company, a division of PACCAR Inc. and the Board of Commissioners of Ross County. Kenworth agrees that during the term of any tax exemption granted under the Enterprise Zone Agreement, Kenworth shall semi-annually pay to Pickaway-Ross PILOTs equaling one hundred percent (100%) of the amount of real property taxes Pickaway-Ross would have received but for the Enterprise Zone Agreements as set forth in the Enterprise Zone Agreements.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**AGREEMENT VILLAGE OF GREENFIELD RESIDENTIAL AND NON RESIDENTIAL BUILDING INSPECTIONS**

Mr. Glass moved, Mr. Lowe seconded, to enter into contracts with the village of Greenfield for the Ross County Building Department to assist the Village of Greenfield to provide services for the administration and enforcement of the nonresidential building regulations. The Village of Greenfield also grants the Ross County Building Department authority to exercise enforcement and to accept plans and specs and make inspections.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**ROSS COUNTY HUMANE SOCIETY CONTRACT AMENDMENT**

Mr. Lowe moved, Mr. Glass seconded, to amend the contract between the Ross County Commissioners and the Ross County Humane Society, to continue to provide \$60,000.00 annually, for the next three years, beginning 2026, to aid in building the new facility.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**JANITORIAL SERVICES GREEMENT**

Mr. Lowe moved, Mr. Glass seconded, to enter into an agreement with K & K Carpet Care of Chillicothe, LLC to provide certain janitorial services in a County-owned building, and Service Provider desires to provide such services, in accordance with the terms and conditions of the Agreement. The County agrees to pay to Service Provider, and Service Provider agrees to accept from the County, as full and complete compensation for the Services, a total, not to exceed sum of \$179,280 for Services rendered during the Term. The total Agreement price shall be paid during the Term in equal monthly installment payments of Fourteen Thousand Nine Hundred Forty Dollars and 00/100 (\$14,940). The first payment of Fees hereunder shall be paid on or before May 10, 2025, and each payment thereafter shall be made no later than the tenth (1 0th) day of each month and shall serve as compensation for Services rendered in the preceding month.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**OWNER CONTACTOR AGREEMENT FIRST CAPITAL RENOVATIONS LLC**

Mr. Glass moved, Mr. Lowe seconded, to enter into the Owner-Contractor Agreement effective as of the date the Agreement is signed by the Owner. The Work was procured through a process outside of the statutory bidding requirements as the Project costs do not exceed the statutory threshold of \$75,000, in accordance with Ohio Revised Code Section 307.86. Contractor will furnish all the labor, services, materials, plant, equipment, tools, scaffolds, appliances, and all other things necessary for the timely and proper demolition, removal and disposal of the outfield baseball wall at the VA Memorial Stadium.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**OTHER BUSINESS**

**Dionna Orr & Brandon Puckett, Adult Probation** – discussed the purchase of a new transit van to replace the one totaled in the Service Center parking lot. The insurance reimbursement for the loss of the van is \$30,558.00, funds from the T-Cap grant to be used are \$15,750.00 and an appropriation from general fund will be \$15,000.00. This will allow the purchase of a new van at a cost of \$61,308.00, to be used for probation workers to be transported to job sites.

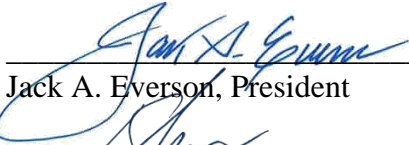
**Jen Thomas – Executive Director Ross County Humane Society**, along with Mike Haller and Larry Gates discussed the progress of the construction on the new Humane Society building. The projected cost has gone from \$2.3 million to \$2.9 million.


**Brady Ratzlaff, President Camp Cattail** – provided the Commissioners a list of activities taking place at Camp Cattail this summer. He noted the Caretaker has moved in and is actively working.

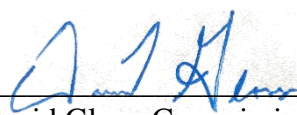
**Tax Incentive Revue Board met**

**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of March 10, at 11:44 a.m., Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
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James E. Lowe, Vice President

  
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David Glass, Commissioner